Mentoring agreement

This mentoring agreement is optional. Please feel free to modify it as you see fit.

[1] Objectives (e.g., networking, help with a particular project, establishing a career plan, etc.)
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

[2] Steps to achieving objectives (e.g., regular meetings)
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

[3] Exchanges and meetings (frequency, duration, etc.)
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[4] Confidentiality: Any sensitive issues that we discuss will be held in the strictest of confidence. Issues that are off limits for discussion include:
_____________________________________________________________________

[5] Plan for evaluating relationship effectiveness (e.g., regular reviews, meeting minutes, outcomes)
_____________________________________________________________________
_____________________________________________________________________

[6] Mentorship termination clause: In the event that either party finds the mentoring relationship unproductive and requests that it be terminated, we agree to honour that individual’s decision without question or blame.

[7] The duration of mentoring is one year but may be renewed for a second year if both parties agree.

Established between the following parties on (date): ____________

Mentor’s name: ___________________ Mentee’s name: ___________________

signature: ______________________ signature: ______________________

fib Secretary General: ___________________ Date: ____________