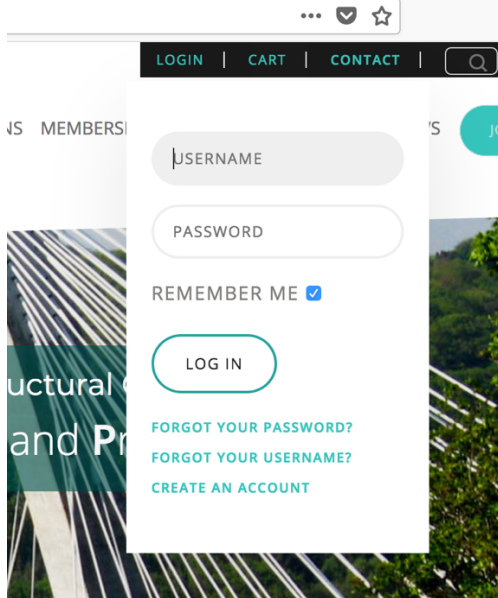


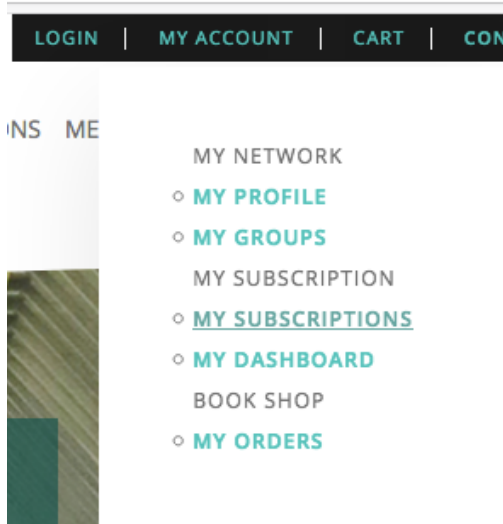
fib Subscription Renewal User Guide

Renewal for Subscribing and eSubscribing Members

1. Log into the [fib Website \(https://www.fib-international.org/\)](https://www.fib-international.org/) using your credentials:



2. Go to “My Account” and select “My Subscriptions”:



3. Your Plan Name should appear as below:

#	Plan Name	Period	Total
1.	Subscribing Subscription - Active	18-09-2018 to 31-12-2018	CHF 465.00

- Click on your Plan Name (for instance “Subscribing”) and then on the “Renew” Button

Subscribing Order - Complete

Subscription - Active

18-09-2018 to 31-12-2018

RENEW

Invoices

#	Key	Total	Status
1.	8056WJCM6A3H	CHF 465.00	Invoice-Paid

Transactions

#	Amount	Transaction Date	Payment Gateway
1.	CHF 465.00	18-09-2018	Admin Payment

- Proceed the payment using either “PayPal”, “Bank Transfer” or “Credit Card”

Confirm Invoice

Subscribing CHF 465.00

John Smith
int.fed.structuralconcrete@gmail.com
#8056WJCM6A36

Regular Price	465.00
Amount Payable	CHF 465.00

Payment Method

CHECK

- When you go back to “your Subscriptions”, you should be able to see that your subscription has been renewed until 31-12-2019.

Subscribing Order - Complete

Subscription - Active

18-09-2018 to 31-12-2019

RENEW

Invoices

#	Key	Total	Status
1.	8056WJCM6A3H	CHF 465.00	Invoice-Paid
2.	8056WJCM6A36	CHF 465.00	Invoice-Paid

Transactions

#	Amount	Transaction Date	Payment Gateway
1.	CHF 465.00	18-09-2018	Admin Payment
2.	CHF 465.00	18-09-2018	PayPal

If you paid by Bank Transfer, please allow several days for the Secretariat to receive and validate your payment.